



Welcome to the Radisson SAS Hotel Belfast

Firstly can we take this opportunity to congratulate you both on your engagement and we are delighted that you are considering the Radisson SAS Hotel Belfast for your wedding reception.

At the Radisson SAS we are dedicated to making your wedding day a success. We have a one Wedding per day policy and our Wedding Co-ordinators are here to support and advise you, put your mind at rest and to make sure all the important details of your wedding are taken care off.

We understand the needs of those planning a wedding and have the knowledge and expertise to help you organize this important day. Please contact our highly experienced team who will be only too happy to design a personalized package for you.

Again, congratulations to you both and we look forward to welcoming you to the Radisson SAS Hotel, Belfast in the near future.

Contact Details:

Emma Irvine
Meeting & Events Coordinator
Tel: 028 90434065
Email: emma.irvine@radissonsas.com

The Packages

All of our wedding packages include the following:

Guaranteed one wedding per day

Glass of Bubbly on arrival for the Bride & Groom

Discreet assistance from our Master of Ceremonies for the duration of your day

Room Hire for the Wedding Reception and Evening event

Linen Napkins and Personalised Menus

Use of Cake Stand and Cake Knife

Complimentary luxurious suite with fluffy towelling robes, deluxe toiletries, fresh fruit and champagne*

Changing Room until 6pm

Preferential Rates for accommodation

Complimentary Dinner, Bed and Breakfast on 1st Anniversary

* subject to minimum numbers of 50

Package One

£28.50 (£32.00 for 2009)

Fresh Tea/Coffee and Biscuits on arrival

3 Course Menu followed by Tea & Coffee

A Glass of Sparkling Wine to toast the Newly Weds

Package Two

£36.00 (£40.00 for 2009)

Fresh Tea/Coffee and Biscuits on arrival

3 Course Menu followed by Tea & Coffee

A Glass of Sparkling Wine to toast the Newly Weds

2 Glasses of House Wine per person

Flower Arrangement for the Top Table

Package Three

£42.00 (£46.00 for 2009)

Bucks Fizz or Kir Royale per person on arrival

3 Course Menu followed by Tea & Coffee

½ Bottle of House Wine per person

A Glass of Sparkling Wine to toast the Newly Weds

Flower Arrangement on all the tables

Menu

Plated Starters

Fan of Melon, with fresh Pineapple & Orange salsa

Caesar Salad with Garlic Croutons, Shaved Parmesan & Crispy Bacon Bits

Smoked Salmon & Basil Ballotine, Rocket & Lime Dressing

Tossed Leaves, Caramelized Pear, Walnuts, Goats Cheese

Chicken, fresh Tarragon & Roasted Pepper Terrine, Tomato Coulis

Chicken Liver Pate on a Herb Crouton, Red Onion Jam

Soups

Roasted Pepper & Tomato

Crème of Potato & Leek

Carrot, Ginger & Coriander

Curried Parsnip

Chilled Melon & Orange, Fresh Mint

Main Courses

Roast Turkey & Honey Glazed Ham, Apricot & Herb stuffing, Cranberry Jus

Mustard & Herb Crusted Salmon, White Wine & Dill Crème

Roasted Stuffed Loin of Pork, Apple & Brandy Puree, Rosemary Jus

Pan Fried Breast of Chicken, Roasted Garlic, Wild Mushroom & Thyme

Roast Sirloin, Oven Dried Tomato, Onion Jam, Red Wine Jus

Oven Baked Sea Bass, Crushed Potato, Star Anis Crème

* Supplement for having a choice of 2 main courses £3.00*

Vegetarian Options

Roasted Red Pepper, Fresh Basil & Goats Cheese Risotto

Penne Pasta, Cherry Tomato, Coriander & Spiced Tomato Sauce

Desserts

Lemon Tart

Tiramisu

Orange Chocolate Torte

Bailey's Cheesecake

Pear & Almond Tart

Evening Buffet

Pigs in Blankets
Mini Pizza Proscuitto
Spicy Chicken Wings
Sausage Rolls
Leek & Goats Cheese Vol au Vents
Breaded Mozzarella Sticks
Tortilla Chips with Salsa
Chicken Satay
Deep Fried Button Mushrooms, Garlic Dip
Mini Cheese Puffs
Lamb/Beef Kofta

Any Selection of the above:

Sandwiches + 3 Items - £7.50
Sandwiches +5 items - £9.50
Sandwiches + 7 items £11.50

Drinks Receptions

| | |
|--------------------------------------|------------------------|
| Champagne Reception | From £7.00 |
| Champagne Cocktails | |
| Kir Royale (with Sparkling Wine) | £4.00 per glass |
| Kir Royale (with Champagne) | £5.50 per glass |
| Bucks Fizz (with Sparkling Wine) | £4.00 per glass |
| Bucks Fizz (with Champagne) | £5.50 per glass |
| Mulled Wine | £4.00 per glass |
| Sherry | £3.00 per glass |
| Red or White Wine | from £14.00 per bottle |
| Fresh juices | £5.00 per jug |
| Mineral Water (still or sparkling) | £3.50 per bottle |
| Schloer | £5.00 per bottle |
| Wine list | |
| Please ask for our current wine list | |

Wedding Reception Agreement

Please note our booking conditions when planning your wedding reception at the Radisson SAS Hotel Belfast

1 Accounts

A provisional booking will be held for FOURTEEN DAYS, after which time this booking will be automatically released failing receipt of a signed wedding reception agreement and deposit payment. Our Standard deposit is £500 with a further £500 due 6 months prior to your wedding day. Once paid these deposits are non-refundable and non-transferable. The final balance will be payable 72 hours before your wedding day.

2 Final Arrangements

Confirmation of final arrangements, including menus and special requirements, should be confirmed to the hotel at least 31 DAYS prior to the date of your wedding.

3 Final Numbers

Final numbers of guests attending your wedding reception should be confirmed no later than 48 HOURS prior to your event. This represents the minimum number of guests charged when calculating your final account. Please note that in case your final numbers decrease below the minimum numbers stated in this agreement, then your final account will be based on the minimum number of guests stated.

4 Amendments or Cancellation by the Hotel

Should the hotel, for reasons beyond its control, need to make any amendments to your booking, we reserve the right to offer an alternative choice of facilities.

The hotel may cancel the booking if:

- The booking may, in the opinion of the hotel, prejudice the reputation of the hotel
- If scheduled payments are not received by the agreed date.

5 Amendments or Cancellation by you

In the unfortunate circumstances that you have to cancel or postpone your confirmed booking at any time prior to the event then the hotel's cancellation charges are as follows;

- 6-9 months prior to the event – 25% Cancellation Charges
- Within 3- 6 months – 50% Cancellation Charges
- Within 1 -3 month – 100% Cancellation Charges

The cancellation charges are based on the relevant package booked multiplied by the number of guests expected to attend the wedding as signed for in the Wedding Reception Agreement less deposit payments. Any cancellation or postponement should be advised to the Management of the Hotel in the first instance verbally, followed by written confirmation.

6 Prices

All prices are correct at the time of going to press. Unless contracted in the Wedding Agreement, all prices will be subject to annual reviews.

7 General

All food and beverages will be supplied by the hotel. Alcoholic favours and table confetti are not permitted. The hotel will not be liable for any failure or delay in providing facilities, services, food and beverages as a result of events outside its control. Any items related to the event should be collected the following day, otherwise the hotel cannot be held responsible for any mislaid effects

8 Accommodation

For receptions with 50 or more guests attending, a complimentary suite will be booked for the bride and groom on the night of the wedding, subject to a suite being available at the time of booking. If one is not available, a superior double room will be offered with a full upgrade. Further hotel accommodation can be reserved and we would encourage reservations to be made as soon as possible to avoid disappointment.

9 Minimum Numbers

Please note that the minimum number of guests that will be charged to your final account will be 50.

10 Room Hire

For wedding receptions not availing to any of the packages, an evening room hire charge of £350.00 will apply after 5.00pm.

Date of the Wedding: _____

Name of the Suite: _____

Numbers Attending: _____

Minimum Numbers: _____

Signed for by the Customer: _____

Signed for on behalf of the Hotel: _____

Date: _____